

## **Installing Lead Accounts**

### **NEW INSTALLATIONS**

This applies to installations where there is no previous version of Lead Accounts, or you are upgrading from Lead Accounts version 2.x.x.

Map a path to your data folder on the server and make sure all the machines use the same drive letter. This document will assume you have mapped the server \Pastel09 folder to drive P:\

Unless you have downloaded the Setup files from the internet, look on the server on the P drive for the Lead Accounts install disks.

Depending on how the drive has been mapped the P driver might have a sub-directory called PASTEL09.

Some users might store the install disks in the P drive itself whilst others might store it in the Custom sub-folder in the Pastel directory.

There should be 3 sets of install disks. One set is for Lead Accounts and the other sets are for Crystal Reports and for the data conversion from previous versions of Lead Accounts to the latest version.

If the install disks are not there download them from <http://www.leadingedgetech.co.za/downloads.php>

Make sure to download Lead Accounts for your version of Pastel Accounting. This document assumes you are using Pastel 2009.

Save the file setup.exe to a NEW folder i.e. LeadAccounts in the \Pastel09\Custom folder on the server.

Download the Crystal Reports install disks from <http://www.leadingedgetech.co.za/downloads.php> and EXTRACT the zip file to a NEW folder i.e. CrystalReports in the \Pastel09\Custom folder on the server.

If you are converting from a previous version of LEAD ACCOUNTS download the conversion program from <http://www.leadingedgetech.co.za/downloads.php> and save the file in a NEW folder i.e. Conversion in the \Pastel09\Custom folder on the server.

Make sure to install Crystal Reports if it has not been previously installed.

Install LeadAccounts.

If you are converting from a previous version of LEAD ACCOUNTS install the conversion program which will be installed to c:\Conversion\10

The default installation path of the LeadAccounts application is C:\LeadAccountsv10

When this file is run it will look for updates on the server and download those updates to the local machine. All updates are normally placed in \PASTEL09 on the server. **NOT IN THE COMPANY DATA FOLDER.**

If you look in c:\LeadAccountsv10 you will find a file PASTEL.INI. The last section will read

[Server Path]

Path=P:\

None of the other sections are relevant to you.

What the above setting does is point the program START.EXE to the correct place on the server to download the updates from. If the above setting is incorrect then the local machine will never use the latest version of the program which can result in program failures.

To test whether the installation is correct **MOVE** the file c:\LeadAccountsv10\PASTELADDON.EXE to the path you specified above i.e. P:\

Now run the program from the desktop. Did the program start? If not then the setting in the PASTEL.INI file above is incorrect and you must fix it. Try P:\ or P: if you have a P drive mapped to the server.

If the program starts then you can have another look in c:\LeadAccountsv10 and you will see there is a new version of PASTELADDON.EXE

If you are converting from a previous version of Lead Accounts, that is you had Lead Accounts previous installed on your machine and converted your Pastel data from a previous version to Pastel 2009 then you must also do a data conversion of the Lead Accounts data files.

Run the program conversionv10.exe from the shortcut on the desktop. Select the correct company folder from where to convert the data and select the new Pastel 2009 folder that was created when you converted your Pastel Accounting data.

## **EXISTING INSTALLATIONS**

You already have either Lead Accounts version 2.x.x or Lead Accounts version 3.x.x installed and just want to update the installation with the latest exe.

Visit <http://www.leadingedgetech.co.za/downloads.php> and download the correct UPDATE for your version of Lead Accounts.

Save the downloaded ZIP file to your desktop and afterwards **EXTRACT** the contents of the zip file to P:\ **NOT TO THE COMPANY DATA FOLDER.**

Then go out of Lead Accounts and back in.

This update will only work if the LAST LINE of the PASTEL.INI file in the c:\LeadAccounts folder refer to the correctly mapped drive i.e. P:\

### **Troubleshooting**

Make sure Pervasive is also loaded. If you make use of client/server you must load the Pervasive client from \PVSW\Clients on the server. If you make use of the workgroup you must buy a P.SQL workgroup license.

If you cannot open the data from Lead Accounts try the following:

Click on Start, Programs, Pervasive, Utilities and then Functions Executor. Try to open the file accmasd in the Pastel company folder on the server. If this does not work then there is a problem with the Pervasive installation and you must sort this out.

Right-click on Start and click Explorer. Double-click the P drive. Does it open? If not then you are not logged into the server.